

PATC SKI TOURING SECTION (PATC - STS)

Ski Trip Accounting Form

To be returned within 15 days after the trip to the PATC-STS Treasurer

Trip Destination, Lodging Facility, and Dates

Leader Name and Phone Number

PROCEDURE: Participants make their checks payable to the Trip Leader, who deposits them to their personal account. Net revenue from the trip is paid by Trip Leader's personal check to "PATC Ski Touring Section" and sent with report to the STS Treasurer. Accounting below is for financial activity of the Trip Leader, so net revenue will include the return of deposits and advances made by the STS.

REVENUES

- | | | | |
|---|----------|----------|----------|
| 1. # ___ STS Members at | \$ _____ | \$ _____ | |
| 2. # ___ Non-STs Members at | \$ _____ | \$ _____ | |
| 3. Advances to the Trip Leader from the STS | | \$ _____ | |
| 4. Other Revenue (List items and amounts) | _____ | \$ _____ | |
| | | \$ _____ | |
| 5. Total Revenue = (1)+(2)+(3)+(4) | | | \$ _____ |

EXPENSES (Include receipts for major expenditures)

- | | | | |
|---|-------|----------|----------|
| 6. Lodging paid directly by Trip Leader | | \$ _____ | |
| 7. Refunds to Participants (Numbers and amounts) | _____ | \$ _____ | |
| 8. Other Expenses (List items and amounts) | _____ | | |
| | | \$ _____ | |
| 9. Total Expenses = (6)+(7)+(8) | | | \$ _____ |
| 10. Net Revenue/(Deficit) = (5) – (9) (Attach explanation if deficit for STS) | | | \$ _____ |

List Trip Participants, indicating Non-STs Members (NM):

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